



36 Portland Place
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www.eifaschool.com

Welcome to the Senior School

Back to School:

Children return to school on Wednesday 1st September 2021.

If your children are unable to come to school for the start of term for any reason, please contact us so that we can inform the teachers and arrange for your children to join their class once they arrive.

Timetables including home time vary according to the class. Timetables will be distributed during the first week of term.

Sites:

Year 7 to Year 13 are based at Duchess House, 10 Duchess Street, London, W1G 9AB.
Doors open at 08:00 and pupils should arrive no later than 08:25.

Scooters and bicycles at Duchess House:

Please ask your children to:

- 1) Fold scooters before entering the school building
- 2) Avoid standing on scooters inside the school
- 3) Be careful around pedestrians near the school
- 4) Avoid using scooters on crowded pavements

Please ensure all scooters and bicycles are labelled with your child's name.
Any child failing to follow these guidelines will be asked not to bring their scooter.

The school cannot accept any liability for scooters brought into school.
As ever, the children's safe arrival at (and return from) school remains the responsibility of parents.
The storage area for scooters and bicycles is located outside the basement and includes a bike rack.
Please be considerate when storing scooters and bicycles in this area.

ParentPay:

[ParentPay](#) is an online payment system which allows parents to book and pay online for private music tuition, extra-curricular activities, and the Holiday Club.

Login details will be emailed to new parents before the start of term, so they can register on the website and use the booking and payment system as needed.

Please note that ParentPay website must be used for all payments.

Extra-curricular Activities:

We are in the process of finalising the programme of extra-curricular activities. It will be distributed as soon as it is ready.

BYOD:

EIFA has a BYOD (Bring Your Own Device) policy. All pupils in the Senior School from Y7 to Y13 are expected to have a laptop that they bring to school each day to use in lessons.

School supplies:

The school provides all textbooks and exercise books. These will be issued when the pupils return to school. Pupils should bring a bag or lightweight rucksack as well as a fully equipped pencil case. Details of items to be included can be found on the school website under Senior School / Fees and scroll down to "*School Supplies*".

School bags:

Rucksacks are the most practical option. Bags on wheels are not recommended.

Snacks:

We recommend providing your child with a snack and water bottle for the morning recess period. Nuts, nut products, chewing gum and lollipops are not allowed in school.

Uniform:

EIFA does not have a compulsory school uniform. However, we request that pupils follow the dress code on the school website. Pupils must wear the EIFA PE kit with the school logo for all sports activities. The full PE kit including polo shirt, shorts, sweatpants, sweatshirt and bag can be purchased from the School Trends website: <https://www.schooltrends.co.uk/uniform/EIFAInternationalSchoolW1B1LS>

PE kits should be ordered and received before the first school day.

Teaching Team 2021/2022:

Ms Papin Laurent who has worked at EIFA for two years is leaving to return to France with her husband. We wish her every success in her future post and offer our heartfelt thanks for her contribution to the school.

Ms Madoré is leaving us to join her husband-to-be in Bristol. Although she was only with us for one year, Ms Madoré initiated a range of cultural and educational projects, for the enjoyment of her pupils.

We are delighted to welcome Ms Hajar Benjelloun who will teach French to Y7 and Y8 as well as Latin to Y7, Y8 and Y9. Ms Benjelloun has a wealth of experience teaching in different French and British schools.

We are also pleased to welcome Ms Heike Paulson to our teaching team. Ms Paulson, who also teaches at the Lycée Charles de Gaulle, is a native German speaker and will be teaching that language to our pupils. She has worked closely with Ms Papin Laurent to ensure there is smooth transition for all. We are delighted that she is able to join us.

Ms Constance Pollard, a former journalist, will be teaching French to Y10-Y13. Ms Pollard's international experience will enrich the learning of her pupils. We are very pleased to welcome her to our team.

Teaching Team	
French and Latin	Ms Hajar Benjelloun
French	Ms Constance Pollard
English and IB Coordinator	Mr Mark O'Brien
English/French Language Support	Ms Rita Cunha Ms Nadia Nerom Ms Caroline Gourin
Mathematics	Mr Andrew Byekwaso
Biology and Mathematics	Mr Andre Maldjian
Physics and Chemistry and STEAM Lead	Mr Louis Kiondo
Pedagogical Coordinator for the Senior School and History & Geography Teacher	Ms Catherine Faure
English	Mr Cameron MacDonald
Spanish	Ms Angela Dalmau
German	Ms Heike Paulson
Music	Ms Claudia Rosal
Drama	Mr Cameron MacDonald
Arts	Mr Philippe Sibelly
Sport and CAS Coordinator	Mr Mathieu Nioche

Leadership Team	
Head of School	Ms Françoise Zurbach fzurbach@eifaschool.com
Deputy Head	Mr Stéphane Kuhn sk@eifaschool.com
Head of Assessment and Learning	Ms Bonita Regan br@eifaschool.com
Head of Early Years	Ms Rebecca Naylor-Alayej littleeifa@eifashool.com